



Texas D.A.R.E. Officers Association

2006-2007 Agenda

T.D.O.A. Executive Board Meeting Agenda Friday June 30th, 2006

- I. Call to order
- II. Roll Call
- III. Secretary's Report: May 20th Meeting minutes.
- IV. Treasurers Report: Tabled to next meeting
- V. Old Business
 - A. 2006 Conference Waco
 - 1) New T.D.O.A. Banner
 - 2) New T.D.O.A. Flag
 - 3) New Direction for T.D.O.A. "Always Forward"
 - 4) Superb Training
 - 5) Best supported conference by local law enforcement agencies in history of T.D.O.A. Waco PD and McLennan County SO show what can be accomplished by agencies working together.
 - B. Courtyard by Marriott (\$2,500.00 attrition penalty final settlement)
 - C. Certificates of Appreciation (Sofie Martinez)
 - D. Personal Thank You Letter to Sheriff Lynch & Chief Melis (BJ)
 - E. Lessons Learned
 - 1) State Rate for hotels for all future conferences.
 - 2) Assign executive board member to monitor hotel attrition rate.
 - 3) Pre-registration & travel day Monday.
 - 4) Start training breakouts Tuesday.
 - 5) Follow-up on fundraisers
 - 6) Keep T.D.O.A, website up-dated
- VI. New Business: 2007 Conference Appointments – Responsibilities assigned:
 - A. 2007 Conference Grapevine Texas June 18 – 22nd, 2007.
 - 1) Matt Petrie – Secretary: Conference Chairperson.
 - a. Hotel & Convention Center
 - i. State Rate for Hotels
 - ii. Sponsorships for meals & entertainment
 - iii. Door Prizes
 - b. Entertainment
 - c. Local VIP's
 - d. Family Night



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- e. Luncheon & Dinner Banquet.
 - f. Local Support.
- 2) Tony Stines – Secretary: Conference Awards Coordinator.
- a. D.A.R.E. Officer-Of-The Year Award
 - b. Educator-Of-The-Year Award
 - c. Past Presidents Award (BJ)
 - d. Scholarship Winner Plaque
 - e. Past Presidents Award (George)
 - f. Conference LE Agency Support Plaque.
 - g. Out-going Sgt-At-Arms (Clark)
- 3) Jeff Hughes – First Vice President: Vendors Coordinator, Car Show & Voting.
- a. Letter to vendors by February 2007
 - b. Car Show Awards
 - i. Pre-registration forms for car show
 - ii. Car show rules & categories posted on website by January 2007.
 - iii. Convention center requirements posted on website for car show by January 2007.
 - c. Out-going Secretary Plaque (Stines)
 - d. Election – nomination forms and requirements posted on website by January 2007.
- 4) Steve Skaggs – Vice President
- a. By-Laws review and recommended changes submitted to board for review by January 2007 and posted on website by March 2007.
 - b. Policy & Procedures up-date completed and submitted to Board for review by January 2007 Board Meeting. Specific duties and responsibilities spelled out for all executive board members.
 - c. Use Roberts Rules as precedent for Policy & Procedures.
- 5) BJ Hegemeyer – Past President
- a. Invitation letter to all past presidents with R.S.V.P. by March 2007 with April 20th Suspense reply date.
 - b. Invitation to Governor, Attorney General and Director TEA.



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- c. Letter to Chiefs & Sheriff's encouraging them to send their officers to the T.D.O.A. Conference January 2007.
- 6) Penny Jost - Educator
 - a. Conference Agenda
 - b. Guest (Key Note) Speakers
 - c. Training Classes (Breakouts) – posted on website by March 2007.
 - d. Letter to Safe & Drug Free Schools Coordinators and Educators that D.A.R.E. Officers can download and forward from website to attend Grapevine Conference in 2007.
- B. Appointed Chaplain for T.D.O.A. – Officer Daniel Navarro.
- C. Appointed Charles Resen as official T.D.O.A. webmaster.
- D. Request action by board to add State D.A.R.E. Coordinator as voting member to T.D.O.A. Executive Board. Pays own expenses to board meetings. Add to By-Law as revision submit to membership By-Law change (revision) for their approval next T.D.O.A. Conference 2007.
- E. 2006-2007 Goals & Objectives of T.D.O.A. Executive Board: Every executive board member to provide 3-goals/objectives we need to achieve to move T.D.O.A. forward during 2006-2007. We need and will have a written plan to follow for this coming year. Clearly defined, visual and achievable goals to serve our membership and the children of Texas.
- 1) Vice-President:
 - 2) First Vice President
 - 3) Secretary
 - 4) Treasurer
 - 5) Sgt-At-Arms
 - 6) Educator
 - 7) Past-President



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- F. Post meeting minutes to T.D.O.A. website after review and board approval so our membership knows what we are doing as their executive board.
- G. Appoint Sgt-At-Arms as additional duty to act as parliamentarian. Robert Clark to secure copy of Roberts Rules, study and know them.
- V. Other New Business
- What do we need to do with our T.D.O.A. website to keep our members informed?
 - What are we as a board going to do to bring back officers we have lost as members?
 - What other fundraising avenues do we have?
 - Can we re-structure TDF and have it where T.D.O.A. is and has the same kind of board as D.A.R.E. America has with their board?
 - Can we create a question venue where officers can submit their questions to President and he/she can forward to board and a coordinated response provided?
 - Can we create a suggestion venue whereby our members can make suggestions that the board can review, act on and respond to?
- VI. Next Executive Board Meeting will be: November 18th, 2006 in Grapevine. Location to be announced.
- VII. Adjourn

A handwritten signature in black ink, appearing to read "George D. Little".

George D. Little
President, T.D.O.A.